

H&CD COMMISSION - REGULAR MEETING AGENDA

Thursday, December 15, 2022 – 10:00 a.m.

**County Conference Center
425 West Santa Ana Blvd., Rooms 104/106
Santa Ana, CA 92701**

**An Nguyen, 1st District
Muriel Ullman, 2nd District
Mike Alvarez, 3rd District
Denise Barnes, 4th District
Sandy Rains, Vice Chair, 5th District**

**James Mai, At-Large
Wayne Carvalho, At-Large
Carla Wilkerson, Tenant Representative
Helen Smith-Gardner, Tenant Representative
Mike Frost, City Selection Representative
Cecilia Hupp, Chair, City Selection Representative**

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda.

Pursuant to Government Code Section 54953(e)(1), as amended by AB 361, this meeting will be held in person at the address above and via Microsoft Teams. Members of the public can listen to and participate in the live Teams meeting by accessing the following. To attend the meeting via teleconference please call: 1-949-543-0845 Phone Conference ID: 661 597 120# or <https://www.microsoft.com/microsoft-teams/join-a-meeting> Meeting ID: 217 826 033 008 Passcode: nUL76S

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Housing & Community Development Commission Clerk 72 hours prior to the meeting at (714) 480-2920 or via email at: ochcdcommission@occr.ocgov.com

Members of the public may address the H&CD Commission regarding any item in the following ways:

1. Real-time Teams Comment – To provide a real-time public comment during the meeting, please access the Microsoft Teams information identified above. Speakers will be recognized by the Commission Clerk at the time the agenda item is to be considered. Use the hand-raise icon to be called on for public comment if on Microsoft Teams. If calling in via telephone, dial *5 to raise your Hand, and when called upon *6 is used to mute and unmute yourself. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

* Except as otherwise provided by law, no action shall be taken on any item not appearing in* Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.

2. Written Comment – You may submit comments to the H&CD Commission by emailing them to ochcdcommission@occr.ocgov.com. The comments will be made available to the H&CD Commission members. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Commission members in a timely manner, please submit your comments by noon the day prior to the meeting.

* Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.

3. In-Person – If you wish to comment on a specific agenda item in-person, please complete a Speaker Request Form(s) identifying the item(s) number, your name, and deposit the completed form(s) in the box located next to the clerk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the H&CD Commission, you may do so during Public Comments item at the end of the meeting. Speaker Request Forms must be deposited prior to the beginning of the consent calendar, the reading of the individual agenda items, the opening of the public hearing and/or the beginning of Public Comments item. Members of the public desiring to speak should address all remarks and questions to the Commission. Speakers may address the Commission on up to three occasions, with three minutes allotted to the speaker per occasion.

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All supporting documentation is available for public review in the Orange County Housing Authority office located at 1501 E. St. Andrew Pl., Santa Ana, CA 92705 during regular building hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday.

I. **CALL TO ORDER:** Cecilia Hupp, Chair

II. **PLEDGE OF ALLEGIANCE:** Cecilia Hupp, Chair

III. **ROLL CALL:** Jerry Martinez

IV. **STAFF IN ATTENDANCE:**
Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA
Marie Vu, Manager, Housing Assistance Division
Craig Fee, Manager, Community Development
Michelle Zdeba, Manager, Housing Development
January Johnson, Manager, Housing Assistance Division
Jerry Martinez, Commission Clerk

V. **APPROVAL OF MINUTES:**

RECOMMENDED ACTION:
Approve the Summary of Minutes of the meeting held on November 17, 2022

VI. **PRESENTATIONS/INTRODUCTIONS:** (None)

VII. **PUBLIC COMMENTS:** *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that NO action shall be taken on off-agenda items unless authorized by law.*

VIII. **CONSENT CALENDAR:** (None)

IX. **DISCUSSION CALENDAR:** (3)

1. **RESIDENT ADVISORY BOARD FOR THE ORANGE COUNTY HOUSING AUTHORITY (OCHA) 2022 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN**
Marie Vu, Manager, Housing Assistance Division

RECOMMENDED ACTION:
Reappoint members of the H&CD Commission to act as the Resident Advisory Board for OCHA's 2023 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN
2. **PROPOSED 2023 H&CD COMMISSION MEETING SCHEDULE**
Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:
1. Adopt the 2023 H&CD Commission Meeting Schedule as outlined; and
2. Direct the H&CD Commission Clerk to publish public notices as required
3. **(HCD) AB 361 (Government Code § 54953(e)(3)) Review and Findings**
Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:
Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as a result, the Housing & Community Development Commission

will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953(e)(3).

X. PUBLIC HEARINGS: (None)

XI. REPORTS OF STAFF AND/OR COMMISSION MEMBERS:

A. Community Development:

Craig Fee, Manager

B. Housing Development:

Michelle Zdeba, Housing Development Manager

C. Orange County Housing Authority Update:

Marie Vu, Manager, Housing Assistance Division

D. Executive Director/Secretary's Report:

Julia Bidwell, Executive Director/Secretary

XII. PUBLIC COMMENTS: *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

XIII. MEMBER COMMENTS: *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

XIV. ADJOURNMENT

XV. NEXT SCHEDULED MEETING:

January 12, 2023

(Special Meeting via Microsoft Teams)